2023 Santa Fe SkateFest
May 19 – 21, 2023

Includes a Compete USA Competition
(Basic Skills, Special Olympics, & Therapeutic Skating)

USFS Sanction # 33532

Genoveva Chavez Community Center
3221 Rodeo Road
Santa Fe, NM 87507

Entries due Thursday, April 6, 2023

Online Registration Only through EntryEeze
https://www.santafeskatingclub.org/santa-fe-skatefest-1

For further information, please contact the competition chair
Tammy Berendzen: santafeskatingclub@gmail.com, 505.795.9639,
or visit www.santafeskatingclub.org

I. COMPETITION OVERVIEW

The 2023 SANTA FE SKATEFEST will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA member, a collegiate club, or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the rulebook for more information.

COVID-19 INFORMATION:
For the most recent U.S. Figure Skating COVID-19 policy requirements, CLICK HERE.

II. ELIGIBILITY

TEST LEVEL:
As of December 1, 2022, singles athletes may opt to accelerate their test progression within U.S. Figure Skating and thus compete at level(s) best suited for their technical skillset. Athletes must still meet the minimum requirements for each level and additionally, if participating within the National Qualifying Series (NQS) or National Excel Series (Excel), they will establish a **competitive floor** (i.e., the lowest level they can compete at).

The **competitive floor** is determined only by the level selected through the EMS Series Application for NQS or Excel and is not uniquely tied to competition registration (regardless of series participation).

Example, if an athlete passed their junior free skate test in November and competed in the 2022-23 NQS as a Novice from July - September, they may register for either novice or junior in excel or well-balanced events. The novice level will remain their competitive floor until they complete an EMS Series Application at the junior level or higher for NQS or Excel.

Example #2, if an athlete passed their juvenile free skate but has not competed in NQS or Excel (i.e., they have not established a competitive floor), they have the option to compete pre-preliminary – intermediate (if skate up is permitted). While the options are wide, U.S. Figure Skating entrusts the coach to guide the athlete to select the appropriate level for the athlete based on their technical skillset.

Eligibility Notes:

1. The singles free skate test levels will remain as a minimum requirement to compete.
2. Athletes may not skate down in any event.
3. This update does NOT apply to Adult, Showcase and Solo Dance.

If an athlete, coach, parent and/or guardian needs assistance with confirming their eligibility, email events@usfigureskating.org or refer to information sheet HERE.

COMPETE USA ELIGIBILITY/TEST LEVEL:

Eligibility will be based on skill level as of closing date of entries. All Snowplow Sam and Basic 1-6 skaters must skate at highest level passed or one level higher and NO official U.S. Figure Skating tests may have been passed, including Moves in the Field or individual dances.

For the Pre-Free Skate, Free Skate 1-6, Excel, Well Balanced, and Adult levels eligibility will be based only upon highest free skate test level passed.

Skaters may skate at highest level passed OR one level higher, but not both levels in the same event during the same competition. Skaters may not compete at more than one level in the same type event at the same competition.

It is very important to the success of the competition that skaters are placed in the correct divisions. If, for whatever reason, the Local Organizing Committee (LOC) discovers that a skater has been placed in a category that is below his/her class level, the Competition Chair and Referee will have the option to move the skater into the proper division, even if it is the day of the competition. This will ensure that every event is as fair as possible to the competitors.

EVENTS OFFERED:

Program requirements for the events listed below can be found here: usfigureskating.org – Skate – Compete – Program Requirements

NOTE: Skaters may not enter an Excel and Well-Balanced free skate events at the same competition.

SINGLES	JUDGING	1st Event Price	2nd + Event Price
Excel Free Skate Beginner – Pre-Juvenile Juvenile – Senior, and all Plus Levels	 6.0 IJS	 $110 $150	 $60 $70
Well Balanced Short Program (2023-24 Requirements) Juvenile – Senior	IJS	$150	$70
Skate United Well Balanced Free Skate (2023-24 Req) No-Test – Senior, including Limited Pre-Preliminary Skate United is for skaters with physical disabilities only. (Rule 3801)	6.0	$110	$60
Well Balanced Free Skate (2023-24 Requirements) No Test – Pre-Preliminary (including Limited Pre-Preliminary (no Axel)) Preliminary - Senior	 6.0 IJS	 $110 $150	 $60 $70
Skate United Well Balanced Free Skate (2023-23 Req.) No-Test – Senior, including Limited Pre-Preliminary Skate United is for skaters with physical disabilities only. (Rule 3801)	6.0	$110	$60
Adult Free Skate (Adult Pre-Bronze – Master Jr/Sr) Adult Pre-Bronze – Adult Bronze Adult Silver – Masters Junior/Senior	 6.0 IJS	 $110 $150	 $60 $70
Adult Beginner & High Beginner Free Skate	6.0	$110	$60
Adaptive Skating Free Skate Pre-Bronze – Gold (Rules 6321 – 6324)	6.0	$110	$60
SPECIALTY	**JUDGING**	**1st Event Price**	**2nd + Event Price**
Jumps Challenge (Beginner–Senior)	6.0	$110	$60
Adult Jumps Challenge (Adult Beginner–Masters Jr/Sr)	6.0	$110	$60
Spins Challenge (Beginner–Senior)	6.0	$110	$60
Adult Spins Challenge (Adult Beginner–Masters Jr/Sr)	6.0	$110	$60
Step Sequence (Pre-Preliminary–Senior)	6.0	$110	$60
Adult Step Sequences (Adult Pre-Bronze–Masters Sr)	6.0	$110	$60
SHOWCASE	**JUDGING**	**1st Event Price**	**2nd + Event Price**
Emotional Performance (No Test – Senior, Adult)	CJS	$110	$60
Choreographic Artistry (No Test - Senior, Adult)	CJS	$110	$60
Lyrical Pop (No Test - Senior, Adult)	CJS	$110	$60

Character Performance (No Test - Senior, Adult)	CJS	$110	$60
Comedic Impressions (No Test - Senior, Adult)	CJS	$110	$60
Duets (No Test – Senior, Adult) (Fees per team)	CJS	$110	$60
Adaptive Individual Showcase	6.0	$75	$50
Adaptive Unified Partner Showcase (Fees per skater)	6.0	$40	$25
SOLO DANCE	**JUDGING**	**1st Event Price**	**2nd + Event Price**
Solo Pattern Dance (not participating in series)	6.0	$110	$60
Adult Solo Pattern Dance	6.0	$110	$60

COMPETE USA EVENTS	**JUDGING**	**1st Event Price**	**2nd + Event Price**
Snowplow Sam-Basic 6 Program w/ Music	6.0	$75	$50
Pre-Free Skate – Free Skate 1-6 Program w/ Music	6.0	$75	$50
Adult 1-6 Program w/ Music	6.0	$75	$50
Snowplow Sam – Basic 6 Elements	6.0	$75	$50
Pre-Free Skate – Free Skate 1-6 Compulsory Moves	6.0	$75	$50
Adult 1-6 Compulsory Moves	6.0	$75	$50
Compete USA – Showcase			
Light Entertainment	6.0	$75	$50
Dramatic Entertainment	6.0	$75	$50
Duets (Fees per skater)	6.0	$40	$25
Compete USA – Team Compulsory (Fees per team)			
Levels and elements on page 6 of announcement	6.0	$100	n/a
ADAPTIVE	**JUDGING**	**1st Event Price**	**2nd + Event Price**
Special Olympics – Compulsory			
Badge 1 – 12	6.0	$75	$50
Special Olympics – Free Skate Program			
Free Skate Levels 1 – 3	6.0	$75	$50
Skate United – Compulsory			
Adaptive Badge 2 – 12	6.0	$75	$50
Skate United – Program with Music			
Adaptive Badge 2 – 12	6.0	$75	$50

COMPETE USA TEAM COMPULSORY EVENT

This event will take place on **Sunday, May 21, 2023**.

Format: The designated skater from each team will perform their chosen element in sequence on full ice, with no music, and will follow this format:

1. Minimum of three (3) skaters on a team; maximum of five (5) skaters on a team; each skater will do at least one required element.
2. **There is no practice ice for skaters whose only event is the Team Compulsory Event**.
3. **Each level will have at least five (5) minutes to warm up on the ice when the event is called**.
4. Teams will be directed to find a "base" for their team along the boards, on the announcer side, on the ice where they will stay for the remainder of the event. Teams will face the audience.
5. The announcer, referee or judge-in-charge will call the first element (e.g. jump or stop) to be performed.
6. The team member performing the element will step forward and execute the skill, with the element first being performed by the skater on team one, then team two, then team three and so on
7. Once all the teams have had their skaters complete the element, the next element will be called.
8. Judging is done with one mark for each element (skater) for total team points.
9. Repeat #4-7 above as this will be done in sequence until all the elements at each level are completed.
10. Elements may not be repeated, EXCEPTS jumps at the High and Advanced levels, which may be attempted twice with the best attempt being counted.

Level	Jumps / Stops	Spins / Turns / Glides	Spiral or Step Sequences
Low (Snowplow Sam – Basic 2)	1. Sit on ice and stand up; then march in place 2. Wiggle backwards; then hop in place	1. March; then glide on two feet 2. Forward one-foot glide, R or L	1. Forward swizzles (4 – 6 in a row)
Medium (Basic 3 – Basic 5)	1. Hockey stop, R or L 2. Side toe hop, R or L	1. Forward slalom 2. Beginning two-foot spin (up to 2 revolutions)	1. Forward ½ swizzle pumps on a circle (right and left; 6 – 8 consecutive)
High (Basic 6 – Free Skate 1)	1. Bunny hop 2. Waltz jump	1. Upright spin from any entry (4 – 6 revolutions) 2. Backward stroking	1. Forward spiral on a straight line (right OR left)
Advanced (Free Skate 2 – Free Skate 6)	1. Single jump (no Axel) 2. Jump combination or jump sequence (no Axel)	1. Solo spin (scratch spin, layback, camel or sit; min 3 revolutions; no flying entry) 2. Combination spin; one change of foot, change of position optional (min 3 revolutions on each foot)	1. Spiral sequence (Alternating forward outside and inside spirals on a continuous axis (two sets))

SKATESAFE COMPLIANCE:

For full details about SkateSafe compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe webpage: www.usfigureskating.org/skatesafe.

COACHES

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into three categories, Coach/Choreographer, Learn to Skate USA Instructor, or Foreign Coach/Choreographer. Details regarding compliance requirements can be found HERE. All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

TEAM SERVICE PERSONNEL

Teams are permitted a maximum of two team service personnel. Team service personnel must have a green lighted background check and completed SafeSport™ training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., duet, synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. *

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

III. REGISTRATION INFORMATION

Registration is online only through EntryEeze at http://comp.entryeeze.com/Home.aspx?cid=10. See **Appendix A for instructions on how to register**. **Registration will close on Thursday, April 6, 2023 at 11:59 PM MST**. Late entries may be accepted at the discretion of the chief referee and will be assessed a **$30.00 late fee**.

SINGLE ENTRIES: If only one eligible competitor/duo enters an event, the competitor/duo will be offered the following options:

- to skate an exhibition for a medal;
- to skate up a level;
- for pre-juvenile and lower and adult bronze and lower singles events, compete against skaters of the opposite gender; or
- to not skate and receive a refund (minus the online processing fee).

SHOWCASE EVENTS: During registration, skaters must enter their highest Free Skate and Pattern Dance tests to ensure they register in the correct showcase level. **Duets (No Test – Senior, Adult) must register as a team, which means that one partner will complete registration and is responsible for managing all aspects of the competition for the team including uploading music**.

COMPETE USA SHOWCASE DUETS: Skaters participating in Compete USA Showcase Duets will register separately. Only one skater in the duet is required to upload music. Both skaters must purchase practice ice.

SKATE UNITED EVENTS: Skate United is for skaters with physical disabilities only. Skate United skaters may choose to compete separately as part of the Skate United track or integrated into the appropriate standard track competition. 6.0 judging will be used for Skate United events. Skate United skaters should email their Skating Accommodation Memorandum to santafeskatingclub@gmail.com.

FOREIGN SKATERS: Non-U.S. skaters may use their federation number or any 6-digit number (that they can remember) for the U.S. Figure Skating number on the account.

SKATER'S COACHES: Skaters must include in their registration the name of their primary coach accompanying them to the competition to ensure that their coach can be credentialed. Skaters may also include secondary coaches, but these coaches will not receive credentials. After the close of entries, please notify the LOC of a coach change at santafeskatingclub@gmail.com.

TEST CREDIT:

In accordance with Rules 4100 and 4200 – 4202, athletes may receive credit for certain tests by meeting minimum scores at a competition held under the International Judging System (IJS). The athlete must "skate up" to the event for which they are seeking test credit, in addition to having already passed any prerequisites prior to the competition event.

Events eligible for test credit:

- Singles Free Skate: Juvenile, Intermediate, Novice, Junior, Senior, and Adult Silver through Adult Senior
- Excel Free Skate: Excel Juvenile through Excel Senior can receive IJS test credit as of December 1, 2021. Please see Technical Notification 272.

To request test credit, please complete our Test Credit Request form at https://www.cognitoforms.com/SantaFeSkatingClub/_2023SantaFeSkateFestTestCreditPacket. There is a fee of $20 for test credit packets.

Skaters can pick up their completed test credit packet from the Registration/Check-in desk after the event concludes.

CRITIQUES:

After the close of registration, we will determine if it is feasible to offer critiques.

MUSIC SUBMISSION/UPLOAD:

MUSIC UPLOAD DEADLINE: THURSDAY, APRIL 27 AT 11:59 PM MST
$25 LATE FEE

Competitors participating in events with music are required to upload their music to EntryEeze no later than **Thursday, April 27, 2023 at 11:59 PM MST**. After this date, skaters will be locked out of this feature and subject to a **$25 late fee**. ***The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees must be paid prior to receiving the skater credential onsite.***

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

MUSIC CRITERIA:

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
    - This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

A backup CD-R or phone holding the music file should be readily available rink side at the time of competition.

PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:

PLANNED PROGRAM CONTENT (PPC) DEADLINE: THURSDAY, APRIL 27 AT 11:59 PM MST
$25 LATE FEE

Competitors participating in IJS events are required to submit Planned Program Content (PPC) in EntryEeze no later than **Thursday, April 27, 2023 at 11:59 PM MST**. After this date, skaters will be locked out of this feature in EntryEeze and subject to a **$25 late fee**. ***The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees must be paid prior to receiving the skater credential onsite.***

REFUND POLICY

Entry Fees will not be refunded after the registration deadline of April 6, 2023, unless no competition exists, or the event is canceled. If entry fees are refunded, the online processing fees will not be refunded. ***There will be no refunds for withdrawals – medical or otherwise – after the registration deadline of April 6, 2023.***

LIABILITY:

U.S. Figure Skating, Learn to Skate USA, the Santa Fe Skating Club, and the Genoveva Chavez Community Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

IV. COMPETITION DETAILS

FACILITIES:

Genoveva Chavez Community Center, 3221 Rodeo Road, Santa Fe, NM 87507
www.chavezcenter.com
505.955.4033 (Ice Rink)

All events and practice ice will be skated on one (1) ice surface, which is a standard NHL rink, 85 feet x 200 feet with rounded corners.

The Chavez Center is a full-service recreation center with amenities other than the rink that are available at an additional charge. There is currently not a snack bar in operation at the Chavez Center.

LOCKER ROOMS AND CHANGING AREAS:

Locker rooms and changing areas will not be available this competition. All athletes are expected to arrive at the arena ready (costumes, hair, make-up etc.). Athletes will be provided with an area to put skates on but changing will not be permitted in these spaces.

U.S. FIGURE SKATING TRAVEL POLICY:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the SkateSafe Handbook.

OFFICIAL WEBSITE & UPDATES:

All official notices will be sent by email through EntryEeze. It is the responsibility of each competitor, parent, and coach to check their email for schedule changes and /or additional information. Additionally, information will be provided at www.santafeskatingclub.org > Santa Fe SkateFest. Skate orders and results will be posted online. A link will be provided at www.santafeskatingclub.org > Santa Fe SkateFest.

SCHEDULE:

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

PRACTICE ICE:

There is no practice ice included in your registration fee.

SkateFest Practice Ice (30 minutes)	On or before April 6: $15	After April 6: $20
SkateFest Midday Pre-Event Ice (20 minutes)	On or before April 6: $20	After April 6: $25
Compete USA Practice Ice (20 minutes)	On or before April 6: $12	After April 6: $15

SKATEFEST PRACTICE ICE: Practice ice is 30 minutes in length. Practice ice is limited to one (1) session per entered event with a maximum of three (3) sessions per skater. No music will be played on practice ice sessions. Props are not allowed on practice ice sessions. Midday Pre-event ice on Saturday, May 20

is offered for SkateFest Free Skate events and SkateFest Showcase events. Midday pre-event ice is limited to one (1) session per skater. There is only regular practice ice before Short Programs on Friday, May 20.

COMPETE USA PRACTICE ICE: Practice ice is 20 minutes in length and is available **only on Sunday, May 21**. FunFest practice ice is limited to one (1) session per event entered with a maximum of two (2) sessions per skater.

Practice ice will be sold through EntryEeze. Practice ice should be requested and paid for during your online registration. Practice ice sessions will be organized according to skating level whenever possible. We reserve the right to cancel or change any practice session that has fewer than five (5) skaters. Practice ice will be selected by each skater. Once the competition schedule has been posted, you will receive an email in order to access your practice ice record and select your sessions via EntryEeze. Premium mid-day pre-event ice will be assigned. Practice ice sessions are not refundable after April 6, 2022.

ONSITE CHECK-IN:

The registration desk will be located on the Mezzanine of the Genoveva Chavez Community Center and will open one hour before the first Practice Ice session of the competition and 30 minutes before Practice Ice each morning thereafter. All skaters and coaches must check in with Registration at least 45 minutes prior to their first practice ice or event to receive credentials.

AWARDS:

Medals will be presented as near as possible to the conclusion of each event. Medals will be awarded to the first four (4) places in all events Pre-Preliminary and above. Medals will be awarded to all Compete USA skaters.

VOLUNTEER INFO:

We always need volunteers help competition weekend. Please check the Santa Fe Skating Club's website at www.santafeskatingclub.org > Santa Fe SkateFest as we get closer to SkateFest weekend for volunteer opportunities.

VOLUNTEER COMPLIANCE:

Reminder: Compliant positions at all U.S. Figure Skating events include key LOC members, locker room monitors and ALL medical event personnel. Click here for volunteer compliance information.

PHOTO/VIDEO:

Photo and video services, will be provided by Local Motion Productions. Details will be provided closer to the time of competition in how and where to purchase/order. Parents/guardians will be allowed to take photographs and video, but are reminded that flash photography is dangerous to the skaters while they are performing and will not be allowed inside the arena.

Local Motion Productions will also be providing live stream of 2023 Santa Fe SkateFest. Details will be provided closer to the of competition.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.

TEST SESSION:

There will be a test session prior to the competition on **Friday, May 19, 2023** at **10:00 AM**. Test registration is online through the Club's website. The **test registration deadline is Wednesday, May 3, 2023 at 11:59 PM MST**. If you have questions, please contact Dale Kellogg, Santa Fe SC Test Chair, at dalearden4.1@gmail.com.

ADDITIONAL INFORMATION:

OFFICIAL HOTEL:
DoubleTree by Hilton Hotel
4048 Cerrillos Road
Santa Fe, NM 87507
505.473.4646

$149.00 for Thursday, May 18, 2023 through Sunday, May 21, 2023.
All American Breakfast Buffet included for up to four (4) guests per room.

Reservations may be made online at https://www.hilton.com/en/attend-my-event/safcrdt-opt-57d12988-1241-4b39-89f2-cf599cf03805/
Reservations may also be made by calling 505.473.4646. Please ask for Group Code OPT.

To guarantee the SkateFest Participant rate, your reservation must be made by May 1, 2023.

CONTACT INFORMATION:

https://www.santafeskatingclub.org/santa-fe-skatefest-1

For questions, please contact the following individuals:

Competition Chair:	Tammy Berendzen	santafeskatingclub@gmail.com	505.795.9639
Chief Referee:	Jennifer Simon	jsimon@peoplepc.com	713.408.0416

APPENDIX A:

Procedures for Using EntryEeze

Registration Instructions:

1. Go to www.entryeeze.com, click New Mexico, and then "2023 Santa Fe SkateFest".
2. Or go directly to http://comp.entryeeze.com/Home.aspx?cid=10
3. Select "Skaters & Parents" button
4. Enter your USFS or LTS USA membership number. Click "Next…"
    a) Non-U.S. skaters may use their federation membership number in the # field.
5. Either create your account for this competition from scratch or copy your information from a previous competition (you must have your PIN number from that previous competition)
6. Select your events and place them in your shopping cart
7. Select your practice ice and place them in your shopping cart
8. Click "Go to Shopping Cart" and proceed to checkout.
9. Pay for your purchases.
10. Remember to "logout" or "sign out".

Uploads of music, PPCs and manage Practice Ice:

Once online registration has been completed, skaters can now manage their music and PPC uploads as well as manage their practice ice, view competition schedule and update coach information.

1. Go to www.entryeeze.com and go to the "2023 Santa Fe SkateFest" sign-in page.
2. Select "Skaters & Parents" button and enter your USFS or LTS USA membership number and then your PIN number. Click "Next…"
3. Manage music, PPCs and/or practice ice as follows:
    a) Music: Select "My Music" option under the "Competition" tab.
    b) PPCs: Select "Planned Program Content" option under the "Competition" tab and select the event/segment for the elements to be uploaded. Select your planned elements from the dropdown menu.
    c) Practice ice: Select an option under "Practice Ice" tab.
4. Remember to "logout" or "sign out".