



2022 Santa Fe SkateFest May 20 – 21, 2022

2022 Santa Fe FunFest A Compete USA Competition (Basic Skills, Special Olympics, & Adaptive Skating) May 22, 2022

USFS Sanction # 30713



[Genoveva Chavez Community Center](#)

3221 Rodeo Road

Santa Fe, NM 87507

Entries due Thursday, April 7, 2022
Online Registration Only through EntryEeze
at <http://comp.entryeeze.com/Home.aspx?cid=10>

For further information, please contact the competition chair
Tammy Berendzen: santafeskatingclub@gmail.com, 505.795.9639,
or visit www.santafeskatingclub.org

The 2022 Santa Fe SkateFest and FunFest will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

COVID-19 EVENT POLICIES:

- **Effective through June 30, 2022, face coverings are required to be worn indoors by ALL persons (including fully vaccinated persons) attending any U.S. Figure Skating sanctioned event or activity despite of local, state or facility policies. Review the full details [here](#).**
 - Athletes on warm-up ice or competing.
 - Warming up outside.
- Each skater may have **one (1) chaperone or guest** accompany them to watch their SkateFest event(s). Live streaming will be provided.
- We ask that skaters arrive to the Genoveva Chavez Community Center no earlier than 45 minutes before practice ice or event(s) and leave as soon as practice ice is over or awards have been presented. If there is more than one (1) hour between practice ice and/or events we ask that skaters leave the Chavez Center and then return.
- All registered competitors, chaperones, and coaches will receive email notifications following the close of registration detailing our SkateFest COVID-19 Safety Plan.

SERIES INFORMATION

ADULT COMPETITION SERIES EVENTS:

Adult 1-6, adult beginner, adult high beginner, adult pre-bronze and adult bronze program/free skate events that meet Adult Competition Series guidelines are offered at this competition. Adult Competition Series participants must submit a photo, scanned copy, email attachment or screenshot of the results sheet to adultcompetitionseries@gmail.com by the deadline published in the most recent [Adult Competition Series Handbook](#) to receive credit and series points.

ELIGIBILITY/TEST LEVEL

TEST LEVEL: Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Skaters may skate up one level and may not skate down in any event.

AGE RESTRICTIONS / REQUIREMENTS: Singles free skate events (well-balanced program) have the

following requirements:

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
Intermediate must be under the age of 18
Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

ADULT EVENTS:

Age classes for all free skate and showcase events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

Age classes for all solo free dance and solo pattern dance events:

- Young Adult/Class I/II: 18 years through 45 years
- Class III/IV/V: 46 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee.

COMPETITION REGISTRATION

Registration is online only through EntryEeze at <http://comp.entryeeze.com/Home.aspx?cid=10>. See **Appendix A for instructions on how to register. Registration will close on Thursday, April 7, 2022 at 11:59 PM MST.** Late entries may be accepted at the discretion of the chief referee and will be assessed a **\$30.00 late fee.**

WAIVERS: There are four (4) waivers – all are required to be completed by ALL competitors prior to competition. One (1) waiver is signed during EntryEeze registration. Three (3) standard U.S. Figure Skating waivers are accessible through the [U.S. Figure Skating Members Only](#) website must be completed prior to the competition, **instructions can be found at Exhibit B.**

SINGLE ENTRIES: If only one eligible competitor/duo enters an event, the competitor/duo will be offered the following options:

- to skate an exhibition for a medal;
- to skate up a level;
- for pre-juvenile and lower and adult bronze and lower singles events, compete against skaters of the opposite gender; or
- to not skate and receive a refund (minus the online processing fee).

SHOWCASE EVENTS: During registration, skaters must enter their highest Free Skate and Pattern Dance tests to ensure they register in the correct showcase level. **Duets (No Test – Senior, Adult) must register as a team, which means that one partner will complete registration and is responsible for managing all aspects of the competition for the team including uploading music.**

SKATE UNITED EVENTS: Skate United is for skaters with physical disabilities only. Skate United skaters may choose to compete separately as part of the Skate United track or integrated into the appropriate standard track competition. 6.0 judging will be used for Skate United events. Skate United skaters should email their Skating Accommodation Memorandum to santafeskatingclub@gmail.com.

FOREIGN SKATERS: Non-U.S. skaters may use their federation number or any 6-digit number (that they can remember) for the U.S. Figure Skating number on the account.

PARTNERED EVENTS: Partnered events will register separately paying ½ the entry fee each. Only one skater in the duet is required to upload music. Both skaters must purchase practice ice.

SKATER'S COACHES: Skaters must include in their registration the name of their primary coach accompanying them to the competition to ensure that their coach can be credentialed. Skaters may also include secondary coaches, but these coaches will not receive credentials. After the close of entries, please notify the LOC of a coach change at santafeskatingclub@gmail.com.

MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, shadow dance, theatre, etc.) with at least one minor athlete must complete SafeSport training. *

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email safesport@usfigureskating.org for instructions or questions regarding parental consent.

REFUND POLICY

Entry Fees will not be refunded after the registration deadline of April 7, 2022, unless no competition exists or the event is canceled. If entry fees are refunded, the online processing fees will not be refunded. ***There will be no refunds for withdraws – medical or otherwise – after the registration deadline.***

SCHEDULE

Competitors may be scheduled on any day or time during the announced dates of the competition.

The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email through the EntryEeze software once available. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event.

FACILITIES

The competition will be held at the Genoveva Chavez Community Center (GCCC), 3221 Rodeo Road, Santa Fe, NM, 87507. Phone number is 505.955.4000 (information) or 505.955.4033 (skate shop). Website is www.chavezcenter.com. All events and practice ice will be skated on one (1) ice surface, which is a standard NHL rink, 85 feet x 200 feet with rounded corners. The Chavez Center is a full-service recreation center with amenities other than the rink that are available at an additional charge. There is currently not a snack bar in operation at the Chavez Center.

MUSIC

**MUSIC UPLOAD DEADLINE: FRIDAY, APRIL 22 AT 11:59 PM MST
\$20 LATE FEE**

Competitors participating in events with music are required to upload their music to EntryEeze no later than **Friday, April 22, 2022 at 11:59 PM MST**. After this date, skaters will be locked out of this feature and subject to a **\$20 late fee**. ***The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees must be paid prior to receiving the skater credential onsite.***

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

MUSIC CRITERIA:

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair and they may request you upload a corrected file.

- Leaders and trailers (the silence or “dead space” before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

A backup CD-R or phone holding the music file should be readily available rink side at the time of competition.

PLANNED PROGRAM CONTENT (PPC) – IF IJS

**PLANNED PROGRAM CONTENT (PPC) DEADLINE: FRIDAY, APRIL 22 AT 11:59 PM MST
\$20 LATE FEE**

Competitors participating in IJS events are required to submit Planned Program Content (PPC) in EntryEeze no later than **Friday, April 22, 2022 at 11:59 PM MST**. After this date, skaters will be locked out of this feature in EntryEeze and subject to a **\$20 late fee**. ***The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees must be paid prior to receiving the skater credential onsite.***

LIABILITY

U.S. Figure Skating, the Santa Fe Skating Club, the City of Santa Fe, and the Genoveva Chavez Community Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

ONSITE CHECK-IN

The registration desk will be located on the Mezzanine of the Genoveva Chavez Community Center and will be open 45-minutes before the first Practice Ice session of the competition and each morning thereafter and will remain open through the last event each day. All skaters and coaches must check in with Registration at least 45-minutes prior to their first event to receive credentials.

LOCKER ROOMS

Locker rooms will not be available at this competition. Skaters should arrive to the arena ready to skate (costumes, hair, make-up, etc.).

PRACTICE ICE

There is no practice ice included in your registration fee.

SkateFest Practice Ice (30 minutes)	On or before April 7: \$15	After April 7: \$20
SkateFest Midday Pre-Event Ice (20 minutes)	On or before April 7: \$20	After April 7: \$25
FunFest Practice Ice (20 minutes)	On or before April 7: \$12	After April 7: \$15

SKATEFEST PRACTICE ICE: Practice ice is 30 minutes in length. Practice ice is limited to one (1) session per entered event with a maximum of three (3) sessions per skater. No music will be played on practice ice sessions. Props are not allowed on practice ice sessions. Midday Pre-event ice on Saturday, May 21 is offered for SkateFest Free Skate events and SkateFest Showcase events. Midday pre-event ice is limited to one (1) session per skater. There is only regular practice ice before Short Programs on Friday, May 20.

FUNFEST (COMPETE USA) PRACTICE ICE: Practice ice is 20 minutes in length and is available **only on Sunday, May 22**. FunFest practice ice is limited to one (1) session per event entered with a maximum of two (2) sessions per skater.

Practice ice will be sold through EntryEeze. Practice ice should be requested and paid for during your online registration. Practice ice sessions will be organized according to skating level whenever possible. We reserve the right to cancel or change any practice session that has fewer than five (5) skaters. Practice ice will be selected by each skater. Once the competition schedule has been posted, you will receive an email in order to access your practice ice record and select your sessions via EntryEeze. Premium mid-day pre-event ice will be assigned. Practice ice sessions are not refundable after April 7, 2022.

PHOTO/VIDEO/LIVE STREAM

Photo and video services, will be provided by Local Motion Productions. Details will be provided closer to the time of competition in how and where to purchase/order. Parents/guardians will be allowed to take photographs and video, but are reminded that flash photography is dangerous to the skaters while they are performing and will not be allowed inside the arena.

Local Motion Productions will also be providing live stream of 2022 Santa Fe SkateFest & FunFest. Details will be provided closer to the of competition.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.

AWARDS

Medals will be presented as near as possible to the conclusion of each event. Medals will be awarded to the first four (4) places in all events Pre-Preliminary and above. Medals will be awarded to all FunFest skaters.

Results will be posted online through the Santa Fe Skating Club's website at www.santafeskatingclub.org.

OFFICIAL NOTICES

All official notices will be sent by email through EntryEeze. It is the responsibility of each competitor, parent, and coach to check their email frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition. Skate orders will be posted in the middle locker bay downstairs at the Genoveva Chavez Community Center.

TEST CREDIT

In accordance with Rules 4100 and 4200 – 4202, athletes may receive credit for certain tests by meeting minimum scores at a competition held under the International Judging System (IJS). The athlete must "skate up" to the event for which they are seeking test credit, in addition to having already passed any prerequisites prior to the competition event.

Events eligible for test credit:

Singles Free Skate: Juvenile, Intermediate, Novice, Junior, Senior, and Adult Silver through Adult Senior
Excel Free Skate: Excel Juvenile through Excel Senior can receive IJS test credit as of December 1, 2021. Please see [Technical Notification 272](#).

To request test credit, please complete our Test Credit Request form at the time that you check-in onsite.

IMPORTANT NOTICE FOR ALL COACHES

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.

- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. *
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. *
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

* Accessible via U.S. Figure Skating Members Only Website:

www.usfsaonline.org → Person Icon  or Account → Member Profile → Compliance

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

VOLUNTEER INFO

We always need volunteer help competition weekend. Please check the Santa Fe Skating Club's website at www.santafeskatingclub.org as we get closer to SkateFest weekend for volunteer opportunities.

VOLUNTEER COMPLIANCE

Reminder: compliant positions at all U.S. Figure Skating sanctioned events include key LOC members, locker room monitors and ALL medical event personnel. To be considered compliant, an approved volunteer serving in one of these positions must:

- ✓ Must submit information for, proper payment of \$30 and successfully pass a background check*
 - The background check will be valid for two seasons, the one in which it was completed plus one additional
- ✓ Must complete annual SafeSport Training
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification *

* Accessible via U.S. Figure Skating Members Only website:
www.usfsaonline.org → Person Icon  Account → Member Profile → Compliance

CONTACT INFO

If you have questions, please contact Tammy Berendzen, Competition Chair, at santafeskatingclub@gmail.com or text 505.395.0781.

TEST SESSION

There will be a test session prior to the competition on **Friday, May 20, 2022**. Test registration is online through the [Club's website](#). The **test registration deadline is Sunday, May 1, 2022 at 11:59 PM MST**. If you have questions, please contact Dale Kellogg, Santa Fe SC Test Chair, at dalearden4.1@gmail.com.

ADDITIONAL INFORMATION

OFFICIAL HOTEL: \$145.00 for Thursday, May 19, 2022 through Sunday, May 22, 2022
 DoubleTree by Hilton Hotel *All American Breakfast Buffet included for up to four (4) guests per room
 4048 Cerrillos Road
 Santa Fe, NM 87507
 505.473.4646

Reservations may be made online at <https://www.hilton.com/en/attend-my-event/safcrdt-sgp-6ce3baf0-cecb-4ee2-85bd-462f0468d272/>

Reservations may also be made by calling 505.473.4646. Please ask for Group Code C-SGP.
 To guarantee the SkateFest Participant rate, your **reservation must be made by May 5, 2022**.

SANTA FE VISITOR INFORMATION:

Santa Fe, and Northern New Mexico, offer a great variety of activities for the entire family. Please visit the Santa Fe Convention and Visitors Bureau website at www.santafe.org for assistance in planning your trip.

VENDORS:

We will not be having vendors at 2022 Santa Fe SkateFest other than the Local Motion Photography and hopefully a medal engraver.

COMPETITION EVENTS

SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.

U.S. FIGURE SKATING EVENTS			
SINGLES	IJS/6.0	1st EVENT	2nd + EVENT
Excel Free Skate Beginner – Pre-Juvenile Juvenile – Senior, and all Plus Levels	6.0 IJS	\$110 \$125	\$50 \$60
Well Balanced Short Program (2021-22) Juvenile – Senior	IJS	\$125	\$60
Skate United Well Balanced Short Program (2021-22) Juvenile - Senior Skate United is for skaters with physical disabilities only. (Rule 3801)	6.0	\$110	\$50
Well Balanced Free Skate (2021-22) No Test – Pre-Preliminary, including Limited Pre-Preliminary (no Axel) Preliminary – Senior	6.0 IJS	\$110 \$125	\$50 \$60
Skate United Well Balanced Free Skate (2021-22) No Test – Senior, including Limited Pre-Preliminary Skate United is for skaters with physical disabilities only. (Rule 3801)	6.0	\$110	\$50
Adult Free Skate Adult Pre-Bronze – Adult Bronze Adult Silver – Masters Junior/Senior	6.0 IJS	\$110 \$125	\$50 \$60
Adult Beginner & High Beginner Free Skate	6.0	\$110	\$50
Adaptive Skating Free Skate (Pre-Bronze – Gold) (Rules 6321 – 6324)	6.0	\$110	\$50
SPECIALTY	JUDGING	1st EVENT	2nd EVENT
Compulsory Moves (No Test – Senior)	6.0	\$110	\$50
Excel Compulsory Moves (Excel Beginner – Excel Prelim.)	6.0	\$110	\$50
Adult Compulsory Moves (Adult Beginner – Masters Jr/Sr)	6.0	\$110	\$50
Jumps Challenge (Beginner – Senior)	6.0	\$110	\$50
Adult Jumps Challenge (Adult Beginner – Masters Jr/Sr)	6.0	\$110	\$50
Spins Challenge (Beginner – Senior)	6.0	\$110	\$50
Adult Spins Challenge (Adult Beginner – Masters Jr/Sr)	6.0	\$110	\$50

SHOWCASE – NEW EVENT IMPLEMENTATION** 2022 NATIONAL SHOWCASE GUIDELINES	JUDGING	1st EVENT	2nd EVENT
Categories: Emotional Performance, Choreographic Artistry, Lyrical Pop, Character Performance, and Comedic Impressions			
Individual Entertainment (No Test – Senior, Adult)	CJS	\$110	\$50
Duets (No Test – Senior, Adult) (Register as a team – flat rate for team)	CJS	\$110	n/a
Adaptive Individual Events	6.0	\$65	\$40
Adaptive Unified Partner Events (Fees per skater)	6.0	\$35	\$20
SOLO DANCE	JUDGING	1st EVENT	2nd EVENT
Solo Pattern Dance (not participating in series)	6.0	\$110	\$50
Adult Solo Pattern Dance	6.0	\$110	\$50
COMPETE USA EVENTS (FUNFEST)	JUDGING	1st EVENT	2nd EVENT
Snowplow Sam – Basic 6 Elements	6.0	\$65	\$40
Pre-Free Skate – Free Skate 1-6 Compulsory Moves	6.0	\$65	\$40
Adult 1-6 – Compulsory Moves	6.0	\$65	\$40
Snowplow Sam – Basic 6 Program w/ Music	6.0	\$65	\$40
Pre-Free Skate – Free Skate 1-6 Program w/ Music	6.0	\$65	\$40
Adult 1-6 Program w/ Music	6.0	\$65	\$40
Compete USA – Showcase			
Light Entertainment	6.0	\$65	\$40
Dramatic Entertainment	6.0	\$65	\$40
Duets	6.0	\$35	\$20
2021-22 Compete USA Manual			
SPECIAL OLYMPICS/ADAPTIVE SKATING (FUNFEST)	JUDGING	1st EVENT	2nd EVENT
Special Olympics Compulsory (Badge 1 – 12) (2021-22 Compete USA Manual p. 25)	6.0	\$65	\$40
Special Olympics – Free Skate Program (Free Skate Levels 1 – 3) (2021-22 Compete USA Manual p. 26)	6.0	\$65	\$40
Skate United Compulsory (Adaptive Badge 2 – 12) (2021-22 Compete USA Manual p. 28)	6.0	\$65	\$40
Skate United Program with Music (Adaptive Badge 2 – 12) (2021-22 Compete USA Manual p. 28)	6.0	\$65	\$40
Special Olympics Manual/Handbook			
Adaptive Skating Manual			

APPENDIX A: Procedures for Using EntryEeze

Registration Instructions:

1. Go to www.entryeeze.com, click New Mexico, and then "2022 Santa Fe SkateFest".
2. Or go directly to <http://comp.entryeeze.com/Home.aspx?cid=10>
3. Select "Skaters & Parents" button
4. Enter your USFS or LTS USA membership number. Click "Next..."
 - a) Non-U.S. skaters may use their federation membership number in the # field.
5. Either create your account for this competition from scratch or copy your information from a previous competition (you must have your PIN number from that previous competition)
6. Select your events and place them in your shopping cart
7. Select your practice ice and place them in your shopping cart
8. Click "Go to Shopping Cart" and proceed to checkout.
9. Pay for your purchases.
10. Remember to "logout" or "sign out".

Uploads of music, PPCs and manage Practice Ice:

Once online registration has been completed, skaters can now manage their music and PPC uploads as well as manage their practice ice, view competition schedule and update coach information.

1. Go to www.entryeeze.com and go to the "2022 Santa Fe SkateFest" sign-in page.
2. Select "Skaters & Parents" button and enter your USFS or LTS USA membership number and then your PIN number. Click "Next..."
3. Manage music, PPCs and/or practice ice as follows:
 - a) Music: Select "My Music" option under the "Competition" tab.
 - b) PPCs: Select "Planned Program Content" option under the "Competition" tab and select the event/segment for the elements to be uploaded. Select your planned elements from the dropdown menu.
 - c) Practice ice: Select an option under "Practice Ice" tab.
4. Remember to "logout" or "sign out".

APPENDIX B: Procedures for Completing Standard U.S. Figure Skating Waivers

1. Go to www.usfigureskating.org
2. Click "Login" and enter your U.S. Figure Skating or Learn to Skate USA member number and password
 - If you need assistance with your member number and/or password, please contact U.S. Figure Skating Members Services at memberservices@usfigureskating.org
 - When your club membership was processed, you received an email from Member Services with the subject line "Your 2021-22 U.S. Figure Skating Membership" – your membership number is provided in that email
3. Click the "Person Icon" next to your name
4. Click "2021-2022 Competition Season Profile"
5. Click "Sign Waivers"
 - Athletes under the age of 18 – parent/guardian must sign on their behalf
 - After completing all three waivers, take a screen shot of the main page with "last updated: XX/XX/XXXX" to show at registration

